

**UNIT 207 Minutes**  
**Board of Directors Meeting**  
**06/11/2020**

Meeting called to order: 2:34 PM (via WebEx Meeting)

**MEMBERS PRESENT:**

Barbara Clements	X
Mickey Goldwater	X
Linda Griffith	X
Cheri Gross	X
Sharon Hoger	X
James Moody	X
Sandy Potts	X
Dean Truair	X
Rita Wiegenstein	X

**ORDER OF BUSINESS:**

1. Approval of Unit Meeting Minutes

Verified during BOD Meeting - May Minutes approved electronically and filed on Unit's website

2. Financial Report (Barbara Clements)

- Financial information including a balance sheet and profit/loss statement were provided to the Board of Directors (BOD) via email by Barbara Clements. Motion was made and seconded to accept the financial information – unanimously approved.
- Audit report emailed to BOD with Barbara Clements explaining process and compilation of records provided to auditors
- Motion was made and seconded to give 5 free plays for Robert Donathan and Virgil Massey – unanimously approved
- Tax return in process of being prepared for 15Jul2020 submission

3. Membership Report (Linda Griffith)

3 new members and 2 transfers into Unit

4. Tournament Scheduling (Sharon Hoger)

- 0-50 Sectional Tournament planned for 10-11Oct2020 (replaces previously cancelled tournament); Sharon Hoger will follow-up with Larry Davis about availability for directing 0-50 Sectional Tournament and report back to board
- Although no NAP Tournament will be held in January 2021, at this time, the January 2021 Sectional is still planned. Negotiations ongoing with Crown Plaza regarding tournament specifics.

5. Free Play Policy Update (Barbara Clements)

A copy of draft Free Play Policy was distributed via email to BOD by Barbara Clements prior to the meeting. Discussion on types and number of free plays was held. Barbara Clements will incorporate comments into policy and distribute final version for review.

6. Conflict of Interest Policy Update (Cheri Gross)

A copy of the IRB sample Conflict of Interest Policy was emailed to BOD by Cheri Gross prior to the meeting. Discussion of how to develop a conflict of interest policy for the Unit was held. Sharon Hoger will obtain a legal opinion on how to best find/write a conflict of interest policy and report back to the board.

7. Miscellaneous/New Business – none

Meeting adjourned: 3:21 PM

Action Items	Responsible	Status	Comments
Provide final draft of Free Play Policy to BOD	Barbara Clements	Pending	
Develop tracking system for Free Play	Barbara Clements	Pending	
Provide Free Play Policy with redemption guidance to club directors/managers	Cheri Gross	Pending	
Discuss opportunities for Unit providing or sponsoring events/games on BBO with BBO/BCA tech	Sharon Hoger	Completed	At present, no plans or opportunities for Unit to sponsor online events with BBO.
Follow-up with BCA regarding notifying contributors that the contributions are not tax deductible due to BCA's for-profit status	Sharon Hoger	Completed	Per response from Sally Sassen, she will send out thank you emails on behalf of the Bridge Center of Austin (BCA) thanking and notifying the contributors that any money contributed to the BCA on GoFundMe is not tax deductible.
Explore available Conflict of Interest Policy options	Cheri Gross	Completed	IRS sample Conflict of Interest Policy provided to BOD.
Follow-up with Larry Davis about availability for directing 0-50 Sectional Tournament (10-11Oct2020)	Sharon Hoger	Pending	
Obtain a legal opinion on how to best find/write a conflict of interest policy	Sharon Hoger	Pending	